

Agenda Item Form

Agenda Date: 04/20/04

Districts Affected: 8

Dept. Head/Contact Information: Edward Drusina, P.E., Deputy CAO for Municipal Services
Gonzalo Cedillos, Capital Assets Manager (915) 541-4202



Type of Agenda Item:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☐ General Fund
☐ Grant (duration of funds: _____ Months)
☒ Other Source: N/A

Legal:

☐ Legal Review Required Attorney Assigned (please scroll down): Raymond Telles ☒ Approved ☐ Denied

Timeline Priority: ☐ High ☒ Medium ☐ Low # of days: _____

Why is this item necessary:

Girl Scouts of the Rio Grande parking lot usage request for the Annual Girl Scout Awards Ceremony to be held at the Scottish Rite Temple, Saturday, May 1, 2004. Parking lot use request from 12:30 p.m. to 6:00 p.m. (See attached letters from Girl Scouts of the Rio Grande.)

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

No City Funds

Statutory or Citizen Concerns:

None

Departmental Concerns:
in agreement

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CITY CLERK DEPARTMENT

CLERK DEPARTMENT
2001 APR 25 PM 2 08

JOE WARDY
MAYOR



MUNICIPAL SERVICES

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04/15/04

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING Jr.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN COOK
DISTRICT NO. 4

DANIEL S. POWER
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY COBOS
DISTRICT NO. 8

TO: Mayor and Council
Jim Martinez, Chief Administrative Officer
Laura Uribarri, Executive Assistant to the Mayor
Adrian Osegueda, Executive Assistant to the Mayor

FROM: Edward Drusina, P.E., Deputy CAO for Municipal Services

SUBJECT: Council Agenda Item for April 20, 2004
Girl Scouts of the Rio Grande Parking Lot Usage Request

That the City Council hereby authorizes the use of a portion of the east side of the City Hall employee parking lot from 12:30 pm to 6:00 pm on Saturday, May 1, 2004, for use by participants and attendees in the Annual Girl Scout Awards Ceremony being held at the Scottish Rite Temple.

If there are any questions, please contact Gonzalo Cedillos at 541-4074.

Office Use Only

Mayor's Office (3 copies)	Date: _____	time: _____	by: _____
Chief Administrative Officer:	Date: _____	time: _____	via e-mail
Representative District 1:	Date: _____	time: _____	by: _____
Representative District 2:	Date: _____	time: _____	by: _____
Representative District 3:	Date: _____	time: _____	by: _____
Representative District 4:	Date: _____	time: _____	by: _____
Representative District 5:	Date: _____	time: _____	by: _____
Representative District 6:	Date: _____	time: _____	by: _____
Representative District 7:	Date: _____	time: _____	by: _____
Representative District 8:	Date: _____	time: _____	by: _____
City Attorney's Office	Date: _____	time: _____	by: _____

Attachments

C: Lisa Elizondo, City Attorney
Raymond Telles, Assistant City Attorney
Gonzalo Cedillos, P.E., Capital Assets Manager

RESOLUTION

WHEREAS, the City of El Paso supports community organizations and events in the El Paso area, including the Girl Scouts of the Rio Grande; and

WHEREAS, the Girl Scouts of the Rio Grande will hold its Annual Girl Scout Awards Ceremony from 2:00 pm to 4:00 pm on Saturday May 1, 2004 at the Scottish Rite Temple; and

WHEREAS, the Girl Scouts of the Rio Grande have requested use of a portion of the employee parking lot located on the east side of City Hall for attendees of the Annual Girl Scout Awards on May 1, 2004; and

WHEREAS, the event will occur during non-working hours for City employees, and therefore such usage does not interfere with the City's requirements of such parking lot;

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO, TEXAS:

That the City Council hereby authorizes the use of a portion of the east side of the City Hall employee parking lot from 12:30 pm to 6:00 pm on Saturday, May 1, 2004, for use by participants and attendees in the Annual Girl Scout Awards Ceremony being held at the Scottish Rite Temple.

ADOPTED THIS 20TH DAY OF APRIL 2004.

CITY OF EL PASO

Joe Wardy, Mayor

ATTEST:

Richarda Duffy Momsen, City Clerk

APPROVED AS TO FORM:

Raymond L. Telles
Assistant City Attorney

APPROVED AS TO CONTENT:

Edward Drusina, P.E., Deputy CAO
Municipal Services

Las Cruces
Service Center
225 E. Idaho, Suite #9
Las Cruces, NM 88005
T 505 526 2532
F 505 526 2848

Deming
Service Center
Box 2781
Deming, NM 88031
T 505 546 3926

Silver City
Service Center
302 W. 11th
Silver City, NM 88061
T 505 538 2481



Girl Scouts of the Rio Grande
9700 Girl Scout Way
El Paso, Texas 79924
T 915 566 9433 F 915 565 1500
www.gsriogrande.org

April 7, 2004

Mr. Edward Drusina
Deputy CAO for Municipal Services
FAX: 541-4405

Dear Mr. Drusina:

I wrote yesterday inquiring about the use of City Hall parking on May 1, 2004, for the Girl Scouts of the Rio Grande. As it turns out, we decided to move our ceremony forward to allow extra time due to our large numbers of awardees this year. We are now holding the event from 2:00 – 4:00 p.m. I would like to change my request for parking authorization to the times of 1:30 – 5:00 p.m.

Once again, thank you for your time and consideration. If you have any further questions concerning our request, please don't hesitate to contact either myself or Ellen Esposito at 566-9433.

Sincerely,

Nena DeArment
Communications Manager
Girl Scouts of the Rio Grande

Las Cruces
Service Center
225 E. Idaho, Suite #9
Las Cruces, NM 88005
T 505 526 2532
F 505 526 2848

Deming
Service Center
Box 2781
Deming, NM 88031
T 505 546 3926

Silver City
Service Center
302 W. 11th
Silver City, NM 88061
T 505 538 2481



Girl Scouts of the Rio Grande
9700 Girl Scout Way
El Paso, Texas 79924
T 915 566 9433 F 915 565 1500
www.gsriogrande.org

April 6, 2004

Mr. Edward Drusina
Deputy CAO for Municipal Services
FAX: 541-4405

Dear Mr. Drusina:

Girl Scouts of the Rio Grande is holding its Annual Girl Awards Ceremony from 4:00 – 6:00 p.m. on Saturday, May 1, 2004, at the Scottish Rite Temple. We have approximately 170 girls receiving awards this year, so we are expecting around 500 people to attend. Our girls and their families will be coming from as far away as Silver City and Deming, New Mexico, and through-out the El Paso area.

Due to the large numbers we expect, we are concerned about parking. We would like to request the use of the City Hall parking lot off of Sante Fe (behind Insights Science Museum) since City Hall is closed that day. We would expect to need it from 3:30 – 6:30 p.m. I understand you are the person who can grant us permission to use this lot. With your permission, we would like to include this as a parking option in our invitation (which we hope to send out by Thursday, this week).

Thank you for your time and consideration. If you have any further questions concerning our request, please don't hesitate to contact either myself or Ellen Esposito at 566-9433.

Sincerely,

Nena DeArment
Communications Manager
Girl Scouts of the Rio Grande